

CHARTER

IRS TAXPAYER ADVOCACY PANEL

This charter is prepared and filed in accordance with the provisions of the Federal Advisory Committee Act (FACA), as amended, 5 U.S.C., App.

1. Committee's Official Title. Taxpayer Advocacy Panel (TAP).
2. Authority. The establishment and operation of this advisory committee is based on President Clinton's remarks on Internal Revenue Service Reform, 33 Weekly Comp. of Pres. Doc. 1543 Oct. 10, 1997), and the authority to administer the laws of the Internal Revenue as conferred upon the Secretary of the Treasury, pursuant to section 7801 of the Internal Revenue Code and delegated to the Commissioner of the Internal Revenue. The TAP is subject to the provisions of the Federal Advisory Committee Act, as amended, 5 U.S.C. App.
3. Objective and Scope of Activities. The TAP shall serve a dual role to help identify "grass roots" tax issues of importance to taxpayers and to provide a taxpayer perspective to the Internal Revenue Service (IRS) on critical tax administrative programs. The TAP shall provide listening opportunities for independent taxpayer comments and suggestions regarding IRS service and customer satisfaction, and have direct access to the appropriate operating divisions. The TAP shall serve as a focus group that provides suggestions and recommendation to IRS management on IRS strategic initiatives. The TAP shall focus primarily on issues that fall within the jurisdiction of the Wage & Investment and Small Business/Self-Employed operating divisions.
4. Description of Duties. The TAP shall serve as an advisory body to the Secretary of the Treasury, the Commissioner of Internal Revenue, the National Taxpayer Advocate, and the IRS Operating Division Commissioners to improve IRS service and customer satisfaction. TAP members shall participate in meetings and focus groups, solicit citizen comments, make recommendations on specific issues, and channel comments and suggestions to the IRS. Members shall identify, prioritize, and elevate taxpayer issues to the IRS as appropriate.
5. Official to Whom Committee Reports. The TAP shall report to the Secretary of the Treasury, the Commissioner of Internal Revenue, and the National Taxpayer Advocate. A written report shall be prepared annually and shall include a summary of its activities and recommendations during the preceding year.
6. Support Services. The Taxpayer Advocate Service (TAS) shall provide all necessary support services for the TAP. The TAS TAP staff will provide

general clerical support, make travel and meeting arrangements, prepare and distribute minutes, agendas, and other meeting materials, educate Panel members, receive and respond to inquiries on the TAP toll-free telephone line and web site, research issues before the subcommittees, and track and maintain records of TAP members, activities and recommendations. The TAS TAP staff will generally serve as a liaison to facilitate communication and the transmittal of information between Panel members and the IRS.

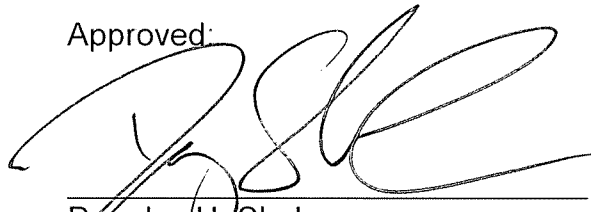
7. Estimated Annual Operating Costs and Staffing. The estimated annual cost to operate TAP is \$3.4 million (includes approximately 26 FTE). While TAP members are not compensated for their services, they are reimbursed for travel-related expenses to attend meetings and outreach and orientation sessions in accordance with 5 U.S.C. § 5703.
8. Designated Federal Official (DFO). The DFO (or designee) is a full-time or permanent part-time federal employee who will be appointed by the National Taxpayer Advocate and shall ensure compliance with the requirements of FACA and its implementing regulations. The DFO will approve or call all of the advisory committee and subcommittee meetings, prepare and approve all meeting agendas, attend all committee and subcommittee meetings, adjourn any meeting when determined to be in the public interest.
9. Estimated Number and Frequency of Meetings. The TAP parent committee and subcommittees meet approximately once each month and shall provide advance notice of the date, location, and time of the meetings in the Federal Register.
10. Duration. The TAP is a continuing advisory committee.
11. Termination Date. The TAP charter expires two years from the date this charter is filed.
12. Membership and Designation. The body of the TAP consists of not more than 102 members. Members serve three-year terms and have staggered appointment dates so each year approximately one-third of the members must be replaced. TAP members are approved for appointment as representatives by the Department of the Treasury upon recommendation of the Commissioner, IRS. The TAP members are expected to provide a taxpayer perspective on critical tax administration programs and IRS customer service and satisfaction. Further, TAP members are expected to assist in identifying "grass roots" tax issues. A structured application process shall be used to provide a balanced panel membership representing, to the extent possible, a cross-section of the taxpaying public from all 50 states, the District of Columbia and Puerto Rico.

13. Subcommittees. The DFO has the authority to create geographic Area subcommittees and project subcommittees. The area subcommittees identify taxpayer concerns and elevate recommendations to the parent committee. The project subcommittees work on projects of interest to the IRS and recommendations shall be reviewed and approved by the parent committee before submission to the IRS. Each member shall serve on at least one geographic Area subcommittee and one project subcommittee.

14. Recordkeeping. The records of the TAP and its subcommittees will be handled in accordance with the General Records Schedule 26, item 2 or other approved IRS records disposition schedule. The records will be available for public inspection and copying, subject to the Freedom of Information Act, 5 U.S.C. § 552.

15. Filing Date. The filing date of this charter is MAR 16 2010.

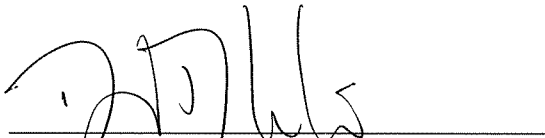
Approved:



Douglas H. Shulman
Commissioner of Internal Revenue

Date: 2/1/2010

Approved:



Dan Vagherlini
Assistant Secretary for Management
and Chief Financial Officer

Date: 2/20/2010